

Project:

Created by:

Date:

Goal

What is the SMART objective of the project?

Project Organisation

Who is part of the project team, steering committee etc.?

Deliverables

What project results and documents will be delivered?

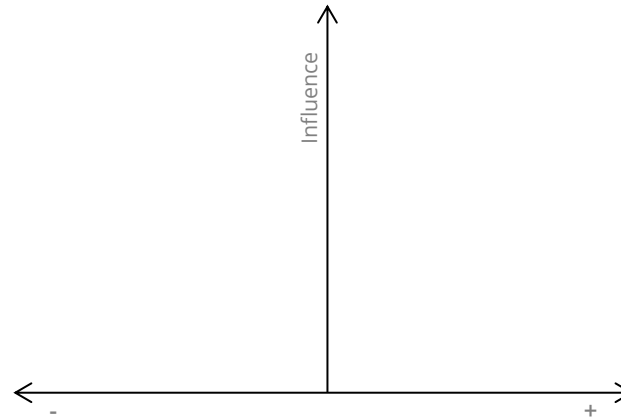
Risk

What could endanger the project's progress / result?



Key Stakeholders

Who is interested in or affected by the project?



Key Activities

What has to be done to achieve the project goal?

Timeline & Constraints

What are major milestones and deadlines?

